

Internship (Erasmus+ Internship if nominated through your university) at the Center for Inter-American Studies of the University of Graz, Austria

from September 2017 to September 2018

The **Center for Inter-American Studies** offers an internship for a **Project Management Assistant** (Erasmus+ Internship if nominated through your university) from **October 2017 to September 2018** (dates negotiable). We are looking for an internationally oriented, highly motivated student to support our team. Spanning across all six faculties of the University of Graz, the Center for Inter-American Studies (C.IAS) is a platform for interdisciplinary and inter-regional communication and collaboration in the Americas. Topics rooted in the humanities and social sciences are our main field of research, so we are looking for an intern with an interest in these disciplines. Your main field of work will be related to the *Graz International Summer School Seggau*, where attendance is required the entire two weeks in July 2018, but you will also gain insight into all core research areas of C.IAS. The *Graz International Summer School Seggau* is designed for students from all disciplines and countries across the world who wish to deepen their understanding of current European and international affairs by studying and discussing global developments and challenges within the context of transformation processes and demographic change, reflecting aspects of individual, social, political, religious, cultural, literary, regional, economic, cohort and national identities. For the summer school, C.IAS works with international institutions of higher education, governmental institutions and universities. To find out more about the summer school visit <https://international.uni-graz.at/de/stud/int-focus/summerschools/gusegg-summer-school/>.

What we offer:

- Congenial working environment
- Possibility of acquiring transferrable skills (grant writing, intercultural communication, analytical skills, project management)
- Courses and lectures offered at the University of Graz
- Unique networking possibilities
- Participation in all activities of the Center for Inter-American Studies (conferences, project cooperation etc.)
- Intercultural experience through the work in an international team and at a summer school with participants from more than 30 different nations

What we require:

- Interest and ideally experience in the planning and execution of academic projects and/or experience in project management and/or university administration
- Interest and knowledge regarding topics related to the humanities and social sciences
- High proficiency in English, good German language skills
- Strong communication skills, especially in an intercultural context
- Interest in interdisciplinary work
- Capacity for team work

To apply, please submit your application (CV + motivational letter) via e-mail to

Eva-Maria Trinkaus, MA

Ref: GUSEGG_internship_2018

eva.trinkaus@uni-graz.at

We look forward to your application!

Your C.IAS/GUSEGG team